



**Present: Chairman Cllr Gent
Cllrs Baker, Bromley, Lock**

In attendance: Clerk, Assistant Clerk

19, New Buildings
Broadclyst
Exeter
EX5 3EX
www.broadclyst.org

**Broadclyst Parish Council
Traffic Group Committee meeting**

Attendance to this working committee is by invitation only

The next Traffic Group Committee meeting will be held on:

Thursday 9th November 2017 at 14:00hrs in the Sports Pavilions, Holly Close, Broadclyst for
the purpose of transacting the following business:

Minutes (draft)

T17/1 APOLOGIES

The Committee agreed to accept apologies from Cllr Rylance and Stephen Schlich.

T17/2 DISCLOSABLE PECUNIARY INTEREST

Cllr Gent reiterated his declared DPI in the CVRP, agenda item T17/4, as the landowner of Mosshayne Farm, through which the CVRP is likely to pass.

Cllr Baker reiterated his declared DPI in agenda item T17/6 as an employee of the Primary school

T17/3 TERMS OF REFERENCE REVIEW

The Committee reviewed and refreshed the Terms of Reference of this working committee; the Chairman gave a brief outline as to the history behind the need for and previous work of the committee.

T17/4 ROAD CROSSING POINTS AT WESTCLYST

- i. It was noted that safety matters relating to the pedestrian crossing point at the Westclyst bus stop / new developments junction, especially in relation to pedestrians with prams/pushchairs, are being resolved by the current works on the junction. It is anticipated that all sides of the junction will have pedestrian crossing facilities.
Action: to check that the priority will be set to show green on the B3181 for the permanent lights at this junction.
- ii. Cllr Gent left the room for the next item.

- iii. Clyst Valley Regional Way – it was agreed to initiate discussion around the need for and to identify possible location(s) for a cycle / pedestrian crossing point for this strategic green infrastructure route. The Committee agreed to invite Simon Bates to a future traffic meeting.
- iv. Cllr Gent re-joined the room.

T17/5 WESTCLYST: BUS SERVICES AND PARK & CHANGE

- i. Future bus routes through the new developments were discussed, along with the necessary TRO's to keep the routes clear.
- ii. The future bus provision and timetable in relation to the park and change facility was discussed. It was noted that the Clerk is in the process of arranging a meeting with Stagecoach to discuss these two points.

T17/6 BROADCLYST: SCHOOL-RELATED TRAFFIC MATTERS

- i. **Primary School Travel Plan**
It was noted that the Primary School has discharged its planning condition by submission of a Travel Plan to the District Council, which has been accepted. As part of this, the School will try to reduce car use by 10% using various methods. The Primary School currently spends £35-40K to run its minibuses and to implement traffic flow measures at the front of the school.
- ii. **Parking on B3181 grass verge beside Church Close**
To note that school parking on the grass verge damages grass surface which could have financial implications for Council when cutting, and that parking in this area restricts visibility for vehicles exiting Church Close. To consider quotes for chain fencing, and to resolve recommendation to Council – yes agreed
- iii. **Dog Village Orchard safe route to school**
To establish responsibility for the maintenance, risk management, and insurance of the safe route to school footpath where it crosses the National Trust Orchard at Dog Village.
To review the suitability/safety of the exit from the path to the highway.
- iv. **Clyst Vale Community College matters**
Dr Kevin Bawn, CVCC Principle, sent a written report confirming most of the pedestrian/cycling issues have been addressed. Remaining infrastructure issues are intractable; peak time traffic flow can be challenging, with one poorly-parked car can cause backlog of traffic, but the college polices this.
CVCC maintains its commitment to managing as well as it can on site (with new markings in the car park over the summer), and frequently reminds parents about respecting the local community, staggering their drop-offs/pick-up, and so on.
Approx. 650 students arrive by bus (school transport or Stagecoach), which takes pressure off private car traffic.
- v. **Broadclyst Community Primary School matters**
The committee welcomed Jonathan Bishop and Dave James, Headteacher and Deputy Headteacher of Broadclyst Community Primary School (BCPS), both of whom had been invited to the meeting. BCPS is a 420-place teaching school with a nursery, and welcomes partnership-working with village.
Mr Jonathan Bishop gave the following update:

a. Westclyst school

There are delays to the build, mainly caused by necessary variations to the planning consent. Construction cannot commence until the land has been secured and transferred to Devon County Council; there are minor remaining access issues which will be finalised shortly. In terms of delivery, it is unlikely a start will be made before Christmas however construction should commence in early 2018.

There will be a 12-month build period, so there is a need to consider options arising from the delay and to mitigate its impact.

b. Minibus service

There are a number of Strategies in Travel Plan: Strategy 1 relates to the operation of a front-of-school drop-off point, which alleviates the impact in the mornings.

Strategy 2 relates to funding to lease of and staff for an additional bus specifically for Westclyst school, servicing 3 collection points. There are now 4 minibuses serving different routes; the school is promoting bus use which take 60 children off the roads, the equivalent to the number of children in the Westclyst site at Broadclyst. Parents contribute 50p per journey towards the costs of the bus service.

Parents could establish a car-share system should they so wish; there are safeguarding issues which prevent the school organising such a scheme.

c. General

Other strategies in the travel plan relate to broader long-term issues, and BCPS will continue to encourage a change to the mind-set and educating parents.

Parents will continue to want to and try to park as close to the school as possible; this is an issue across the country regardless of the type and size of the school.

Car-sharing and cycle to work schemes are incentivised and are being promoted internally to staff; has limited success due to start times and geographic spread amongst staff.

Next step in travel plan will focus on doing some work with children on how they get to school; is unlikely to have a huge impact on car traffic as many parents combine school run with commute to work. Parents and children will be encouraged to walk/cycle/scooter to school.

School gates open at 8.30am and the school offers breakfast club from 7.30am. The school offers 30 free after-school clubs which extends school day to 5pm, and also opens the café for evening family meals. This fits with parents' commute, but does have the side effect of extending the congestion in the village.

The school would be interested in working with the Neighbourhood Plan to investigate drop-off sites away from the village.

The Red Lion car park could lend itself to staff-only parking; the Travel Plan mentioned using this area and Jonathan will re-start these negotiations.

d. Traffic orders

There is a danger to all road users when vehicles park on the road between the Town End junction and the front of the school. Although parked cars do slow traffic, danger to pedestrians is increased by loss of visibility and doors opening into the path of traffic. Extended zig-zag hazard lines along this area would improve safety for all.

Jonathan Bishop and David James left the meeting.

T17/7 BLACKHORSE MATTERS

It was noted that the Parish Council raised the matter of speeding lorries through Blackhorse village (on the old A30) with DCC and the Police. PCSO Jack Stannard has requested the speed van and Traffic Officers carry out checks, however lack of capacity remains a challenge for both departments.

The committee discussed the ongoing traffic matters in the area.

RESOLUTION:

- i. it was agreed to recommend to Council to add traffic calming in this area to the Council's CIL list.
- ii. To meet with Dave Black and other strategic planners at DCC to discuss short and long-term traffic management in the Science Park/Blackhorse/Clyst Honiton/SkyPark area.

T 17/8 STRATEGIC MATTERS

It was noted that a strategic level meeting will be arranged between DCC, EDDC, National Trust, both village schools, and the Broadclyst Parish Council to consider land use options which have come forward through the Broadclyst Neighbourhood Plan 'Call for Land' process.

T17/9 DATE OF NEXT MEETING AND AGENDA ITEMS

The following Agenda Items were suggested:

- i. Smoking in bus stops – in particular the Westclyst one
- ii. Provision of a Bus shelter on the northbound side at Westclyst
- iii. How to encourage use of the cycle route between Broadclyst and Westclyst, and consider the route of the CVRW.
- iv. Matters arising from Cranbrook DPD – access/infrastructure between Cranbrook, Broadclyst Station, and Broadclyst Station.
- v. Broadclyst Traffic Plan: to review and re-prioritise.

Future invitees: Simon Bates – to discuss Green Infrastructure.

Date of the next meeting: it was agreed to next meet in or before March 2018, depending on the availability of invitees.

T17/10 CLOSE OF MEETING

The Chairman thanked all attendees and the meeting closed at 16:10hrs

Signed:..... Print:..... Date:.....

**ALL DOCUMENTS ARE AVAILABLE IN LARGE PRINT BY
REQUEST**